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February 13, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A NOTICE OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to accept future amendments to the Notice of Award (NA) from the Centers for Disease Control and Prevention (CDC) that allow for the redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA Number 1U90TP000516-01 REVISED Amendment 5, issued on January 17, 2013, to approve the redirection of \$90,890 in unspent Base grant funds for the period of July 1, 2012 through June 30, 2013 as follows:

Contractual: A total of \$58,500 will be used to enhance the Department of Public Health's (DPH) community preparedness capabilities by: 1) providing subject matter experts, consultation, training, and administrative support for community engagement activities (\$50,000); and 2) planning, organizing, and conducting a conference for DPH physicians, supervisors, and managers to improve emergency management relationships with local, State, and federal officials (\$8,500).

Supplies: A total of \$8,400 will be used to procure packing and shipping supplies for the Public Health Laboratory (PHL) to ship samples to the State laboratory and the CDC.

Travel: A total of \$4,470 will be used to support PHL staff attendance at the American Society for Microbiology 113th General Meeting.

Other Budget Category: A total of \$19,520 will be used to: 1) procure un-interrupted power source batteries for the PHL to protect against power surges; 2) coordinate emergency press conference support for public interaction and information exchange during an emergency; and 3) provide computer training for DPH staff.

All other terms and conditions of the original NA remain in effect.

Each Supervisor
February 13, 2013
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County Counsel has reviewed and approved CDC NA Number 1U90TP000516-01 REVISED Amendment 5 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF: fs
#02564

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors